

GRIFFITH UNIVERSITY**ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY COMMITTEE****NOTICE OF MEETING**

A meeting of the Aboriginal and Torres Strait Islander Advisory Committee of the Griffith University Council will be held at 1:30pm – 3.30pm on Thursday, 31 May 2012 in Council Chambers, Room 2.02, The Chancellery (G34), **Gold Coast campus**.

Apologies may be recorded by telephoning Ms Rosemary Marson on 373 54393.

DISTRIBUTION LIST**CHAIRPERSON OF THE COMMITTEE**

Mr Graham Dillon (DUniv) Until 31 December 2012

DEPUTY VICE CHANCELLOR AND PROVOST

Professor Marilyn McMeniman AM Ex officio

COUNCIL MEMBER

Dr Robert Anderson OAM Until 31 December 2012

**REPRESENTATIVE, COMMONWEALTH DEPARTMENT
OF EDUCATION, EMPLOYMENT AND WORK RELATIONS (DEEWR)**

Ms Gail Stephenson Until 31 December 2012

**REPRESENTATIVE, QUEENSLAND INDIGENOUS
EDUCATION CONSULTATIVE COMMITTEE (QIECC)**

Mr Harry Van Issum Until 31 December 2012

TWO ABORIGINAL REPRESENTATIVES

Ms Anne Chapman Until 3 May 2013
Mr Bill Chapman Until 3 May 2013

TWO TORRES STRAIT REPRESENTATIVES

Mr Thomas Sebasio Until 3 May 2013
Ms McRose Elu Until 3 May 2013

PROFESSOR OF INDIGENOUS COMMUNITY ENGAGEMENT, POLICY AND PARTNERSHIPS

Professor Boni Robertson Ex officio

PROFESSOR OF INDIGENOUS RESEARCH

Professor Adrian Miller (commencing in early July 2012) Ex officio

HEAD, GUMURRII STUDENT SUPPORT UNIT

Ms Bronwyn Dillon Ex officio

CONVENOR, CONTEMPORARY AUSTRALIAN INDIGENOUS ART

Ms Jennifer Herd Ex officio

PRESIDENT, GRIFFITH INDIGENOUS STUDENT ASSOCIATION (GISA)

Mr Phil Mairu Ex officio

TWO STUDENT REPRESENTATIVES

Mr Corie Duff (Northern campuses) Until 31 December 2012
Ms Tish King (Gold Coast campuses) Until 31 December 2012

TWO STAFF REPRESENTATIVESMr John Graham
Ms Kerry BodleUntil 11 July 2013
Until 15 May 2014**EQUITY AND DIVERSITY PROJECT OFFICER**

Mr Shane Barnes

Ex officio

Co-opted Members

Nil

Ms Rosemary Marson (Secretary)

Other Copies:

Binding copy (CARMS) (attachments)

Spare copy (attachments)

Committee Team Place Web Address<https://qplace01.domino.griffith.edu.au/quickplace/sec-university-committees/main.nsf/>

Use the left navigation bar to select the relevant committee site.

Username is your staff number, and password is the same as your Portal login.

Call the Secretary on 54393 for advice or if experiencing difficulties with the site.

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Rosemary Marson
Secretary

AGENDA (DRAFT)**1.0 ACKNOWLEDGEMENT OF COUNTRY****2.0 APOLOGIES**

Apologies can be recorded by telephoning Rosemary Marson on extension 54393 or by emailing r.marson@griffith.edu.au.

3.0 CONFIRMATION OF MINUTES

The minutes of 1/2012 Aboriginal and Torres Strait Islander Advisory Committee meeting have been circulated.

To be taken as read and confirmed

4.0 MEMBERSHIP

The ATSIAC will wish to welcome the following new members:

Ms Kerry Bodle (Staff Representative – Dept. of Accounting, Finance, and Economics)
Ms Tish King (Undergraduate Student Representative – Gold Coast (Bachelor Marine Science))

5.0 CHAIRPERSON'S REPORT

The Chair will report on the Elders-in-Residence program.

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

SECTION I: MATTERS FOR DISCUSSION AND DEBATE**6.0 BIENNIAL REVIEW OF ATSIAC**

- 6.1 The University's Council (December 2011 meeting) endorsed the requirement for the Biennial Review of university-level committees. As the ATSIAC is a sub-committee of University Council and was reviewed in 2010, Council has advised that the Advisory Committee is to conduct an internal review in 2012. The final Review Report is to be submitted to the University Council by its October 2012 meeting at the latest.

- 6.2 The ATSIAC may recall that it considered the terms and scope of the review at its March meeting and addressed in detail each of the following questions, which had been supplied by University Council to assist university committees in their review:
1. Are meetings well organised and make effective use of time?
 2. Does the committee operate effectively as a team?
 3. Are relationships between the committee and Management, External stakeholders, and Internal stakeholders productive and constructive?
 4. Are papers for committee meetings comprehensive and received in adequate time?
 5. Does the committee have the right mix of skills?
 6. Is enough time allocated for the important issues?
 7. Is the committee constitution clear and are we fulfilling it?
 8. Do we receive enough information about the University's activities and initiatives to inform our decision making?
- 6.3 On the basis of the discussions held at the March 2012 meeting, a draft Review Report (2012/00012255) has been prepared and is attached for consideration and comment by the ATSIAC. A copy of the ATSIAC Constitution (doc 2012/00012254), which includes the minor revisions raised in the internal review, is also attached.

For discussion and comment

7.0 GUMURRII STUDENT SUPPORT UNIT

- 7.1 In addition to the attached written report, the Head, Gumurrii Student Support Unit will report on the progress towards the introduction of the Foundation Program in 2013, and the refurbishment of the Patience Thoms Building.

For discussion and comment

8.0 GRIFFITH INDIGENOUS STUDENT ASSOCIATION

- 8.1 Mr Phil Mairu will provide a report on recent events and initiatives related to the Griffith Indigenous Student Association.

For discussion and comment

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 OTHER BUSINESS

10.0 2012 COMMITTEE MEETING DATES

Members are asked to note the 2012 schedule of meetings. Meetings are held on **Thursdays** from **1.30pm – 3.30pm**.

Meeting Date	Campus	Venue Allocated
22 March	Nathan	N54_2.01
31 May	Gold Coast	G34_2.02
9 August	Nathan	N54_2.01
25 October	Logan	L07_4.08