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**GRIFFITH UNIVERSITY****ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY COMMITTEE****NOTICE OF MEETING**

A meeting of the Aboriginal and Torres Strait Islander Advisory Committee of the Griffith University Council will be held at 1:30pm – 3.30pm on Thursday, 21 March, 2013 in Room 2.01, N54 (Bray Centre), **Nathan campus**.

Apologies may be recorded by telephoning Ms Rosemary Marson on 373 54393.

**DISTRIBUTION LIST****CHAIRPERSON OF THE COMMITTEE**

Mr Graham Dillon (DUniv) Until 31 December 2014

**DEPUTY VICE CHANCELLOR AND PROVOST**

Professor Marilyn McMeniman AM Ex officio

**COUNCIL MEMBER**

Dr Robert Anderson OAM Until 31 December 2014

**REPRESENTATIVE, COMMONWEALTH DEPARTMENT OF INDUSTRY,  
INNOVATION, SCIENCE, RESEARCH AND TERTIARY EDUCATION (DIISRTE)  
NOMINATED BY THE DEPARTMENT**

Vacant Until 31 December 2013

**REPRESENTATIVE, QUEENSLAND INDIGENOUS  
EDUCATION CONSULTATIVE COMMITTEE (QIECC)**

Mr Harry van Issum Until 3 May 2013

**TWO ABORIGINAL REPRESENTATIVES**

Ms Anne Chapman Until 3 May 2015

Mr Bill Chapman Until 3 May 2015

**TWO TORRES STRAIT REPRESENTATIVES**

Mr Thomas Sebasio Until 3 May 2015

Ms McRose Elu Until 3 May 2015

**PROFESSOR OF INDIGENOUS COMMUNITY ENGAGEMENT, POLICY AND PARTNERSHIPS**

Professor Boni Robertson Ex officio

**PROFESSOR OF INDIGENOUS RESEARCH**

Professor Adrian Miller Ex officio

**HEAD, GUMURRII STUDENT SUPPORT UNIT**

Ms Bronwyn Dillon Ex officio

**CONVENOR, CONTEMPORARY AUSTRALIAN INDIGENOUS ART**

Ms Jennifer Herd Ex officio

**PRESIDENT, GRIFFITH INDIGENOUS STUDENT ASSOCIATION (GISA)**

Mr Phil Mairu Ex officio

**TWO STUDENT REPRESENTATIVES**

Vacant (Northern campuses) Until 31 December 2013

Vacant (Gold Coast campus) Until 31 December 2013

**TWO STAFF REPRESENTATIVES**

Mr John Graham Until 11 July 2013

Ms Kerry Bodle Until 15 May 2014

**EQUITY AND DIVERSITY PROJECT OFFICER**

Vacant

Ex officio

**Co-opted Members**

Nil

Ms Rosemary Marson (Secretary)

**Other Copies:**

Binding copy (CARMS) (attachments)

Spare copy (attachments)

**Committee Team Place Web Address**<https://qplace01.domino.griffith.edu.au/quickplace/sec-university-committees/main.nsf/>

Use the left navigation bar to select the relevant committee site.

Username is your staff number, and password is the same as your Portal login.

Call the Secretary on 54393 for advice or if experiencing difficulties with the site.

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Rosemary Marson  
Secretary

**AGENDA****1.0 ACKNOWLEDGEMENT OF COUNTRY****2.0 APOLOGIES**

Apologies can be recorded by telephoning Rosemary Marson on extension 54393 or by emailing [r.marson@griffith.edu.au](mailto:r.marson@griffith.edu.au).

**3.0 CONFIRMATION OF MINUTES**

The minutes of 4/2012 Aboriginal and Torres Strait Islander Advisory Committee meeting have been circulated.

*To be taken as read and confirmed*

**4.0 MEMBERSHIP**

4.1 The Aboriginal and Torres Strait Islander Advisory Committee will wish to welcome the following members returning to the Advisory Committee:

Uncle Graham Dillon  
Uncle Bob Anderson  
Aunty Anne Chapman  
Uncle Bill Chapman  
Uncle Thomas Sebasio  
Aunty McRose Elu

4.2 The Aboriginal and Torres Strait Islander Advisory Committee will wish to thank the outgoing members for their contributions to the work of the Advisory Committee during 2012:

Mr Shane Barnes (Equity and Diversity Project Officer)  
Mr Corie Duff (northern campuses)  
Ms Tish King (Gold Coast campus)

**5.0 CHAIRPERSON'S REPORT****6.0 DEPUTY VICE CHANCELLOR and PROVOST'S REPORT****ORDERING OF THE AGENDA**

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

**SECTION I: MATTERS FOR DISCUSSION AND DEBATE**

7.0 INDIGENOUS RESEARCH NETWORK

7.1 The Professor, Indigenous Research Network, will introduce the Indigenous Research Network's 2012 Annual Report.

*For discussion and comment*

8.0 GUMURRII STUDENT SUPPORT UNIT

8.1 The Head, Gumurrii Student Support Unit will report on current issues of relevance to the Advisory Committee.

*For discussion and comment*

9.0 GRIFFITH INDIGENOUS STUDENT ASSOCIATION

9.1 Mr Phil Mairu will provide a report on recent events and initiatives related to the Griffith Indigenous Student Association.

*For discussion and comment*

10.0 2012 ANNUAL REPORT FOR THE ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY COMMITTEE

10.1 In 2011 the University introduced the requirement that university-level committees complete annual reports and work plans. Attached for consideration and approval by the Advisory Committee is the 2012 Annual Report.

*For discussion and approval*

11.0 DRAFT WORK PLAN FOR 2013

11.1 Members are asked to consider the draft 2013 Work Plan, as detailed below:

2013 Work Plan	
Activity/Project Name	Sorry Business and the provision of bereavement leave in the University Assessment Policy
	Ongoing oversight and input into the implementation of the Griffith Reconciliation Action Plan
	Input into the development of Indigenous Cultural Protocols for Griffith
	Continued input into the reports of the Gumurrii Student Support Unit
	Continued input into, and monitoring of, the ATSI pages and articles within the Griffith website
Budget requests	Continued catering costs to be covered by DVC & Provost

*For discussion and approval*

12.0 REPORT FROM INDIGENOUS COMMUNITY ENGAGEMENT POLICY AND PARTNERSHIPS

- 12.1 The Professor Indigenous Community Engagement Policy and Partnerships (ICEPP) will provide a written report.

*For discussion and comment*

**SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION**

NIL

**SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS**

13.0 APPROPRIATE TERMINOLOGY TO USE IN RELATION TO ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLES

- 13.1 The University has recently received advice about appropriate terminology to use in relation to Aboriginal and Torres Strait Islander Peoples.
- 13.2 The National Congress of Australia's First Peoples has developed a style guide to assist organisations. The University has been advised that the following terminology is acceptable:

Aboriginal and Torres Strait Islander  
 Aboriginal and Torres Strait Islander Peoples  
 Aboriginal Peoples and Torres Strait Islander Peoples  
 First Nations  
 First Nations of Australia  
 First Peoples  
 First Peoples of Australia  
 Australia's First Peoples

The term 'Indigenous' should not be used except when referencing the formal title of an office, document, organisation, program or Indigenous peoples world-wide. The acronyms 'ATSI', 'CALD' and 'NCAFP' are not appropriate for use.

- 13.3 The Deputy Vice Chancellor & Provost (university-wide email of 19 February 2013) conveyed the University's preference that it would be appreciated if members of the university community could review and amend the policies, guidelines, notices, applications, forms etc that are the responsibility of their element, and ensure that future documentation is consistent with this advice.

14.0 OTHER BUSINESS

15.0 2013 COMMITTEE MEETING DATES

Members are asked to note and record the 2013 schedule of meetings. Meetings are held on **Thursdays from 1.30pm – 3.30pm.**

Meeting Date 2013	Campus	Venue Allocated
21 March	Nathan	N54_2.01
30 May	Nathan	N54_2.01
22 August	Nathan	N54_2.02
7 November	Nathan	N54_2.01

*For noting*