

GRIFFITH UNIVERSITY**ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY COMMITTEE****NOTICE OF MEETING**

A meeting of the Aboriginal and Torres Strait Islander Advisory Committee will be held at **10:00am – 12:00pm** on **Thursday, 4 May 2017** in **Room 2.01, N54 Bray Centre, Nathan campus**.

A light lunch will be served at 12:00pm.

Apologies may be recorded by telephoning Ms Hettie Rowan on 373 57879.

DISTRIBUTION LIST**CHAIRPERSONS OF THE COMMITTEE**

Mr Graham Dillon (DUniv) Up to 31 December 2018
Professor Boni Robertson Up to 31 December 2018

DEPUTY VICE CHANCELLOR (ENGAGEMENT)

Professor Martin Betts Ex officio

COUNCIL MEMBER

Dr Robert Anderson OAM Up to 31 December 2018

REPRESENTATIVE, COMMONWEALTH OR STATE DEPARTMENT OF EDUCATION

Ms Angela Leitch Up to 31 December 2018

TWO ABORIGINAL REPRESENTATIVES

Ms Anne Leisha Up to 31 December 2018
Mr Martin Watego Up to 31 December 2018

TWO TORRES STRAIT REPRESENTATIVES

Mr Thomas Sebasio Up to 31 December 2018
Ms McRose Elu Up to 31 December 2018

PROFESSOR OF INDIGENOUS COMMUNITY ENGAGEMENT, POLICY AND PARTNERSHIPS

Professor Boni Robertson Ex officio

ACADEMIC DIRECTOR, INDIGENOUS EDUCATION AND RESEARCH

Professor Adrian Miller Ex officio

DIRECTOR, GUMURRII STUDENT SUPPORT UNIT

Mr Shane Barnes Ex officio

CONVENOR, CONTEMPORARY AUSTRALIAN INDIGENOUS ART

Ms Bianca Beetson Ex officio

PRESIDENT, GRIFFITH INDIGENOUS STUDENT ASSOCIATION (GISA)

Mr Byron Albury Up to 31 December 2018

TWO STUDENT REPRESENTATIVES

Vacant position (Northern campuses) TBA
Ms Anita Broomhead (Gold Coast campus) Up to 31 December 2018

TWO STAFF REPRESENTATIVESMr John Graham
Dr Kerry BodleUp to 31 December 2018
Up to 31 December 2018**FIRST PEOPLES STAFF PROJECT OFFICER**

Mr Brian Blow

Ex officio

Co-opted Members

Mr Harry van Issum

Ms Faye Crane (Secretary)

Committee Team Place Web Address<https://committees.griffith.edu.au/SitePages/Home.aspx>

Use the left navigation bar to select the relevant committee site.
Username is your staff number, and password is the same as your Portal login.
Call the Secretary on (07) 373 54742 for advice or if experiencing difficulties with the site.

AGENDA

1.0 ACKNOWLEDGEMENT OF COUNTRY

2.0 APOLOGIES

Apologies can be recorded by telephoning Mrs Faye Crane on extension 57742 (Mondays, Wednesdays or Thursdays) or by emailing f.crane@griffith.edu.au.

3.0 CONFIRMATION OF MINUTES

3.1 The Minutes of 3/2016, 24 November 2016, Aboriginal and Torres Strait Islander Advisory Committee meeting have been circulated.

3.2 The Chair will ask for comments on business arising from the previous minutes.

4.0 DECLARATION OF CONFLICT OF INTERESTS

4.1 Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda.

4.2 When an interest has been declared, the Chair may resolve that the member:

- Leaves the meeting while the item of business is discussed; or
- Participates in the discussion, but withdraw from the meeting before the vote and/or decision is taken; or
- Stays, but does not participate in either the debate or vote/decision; or
- Stays with full debating and voting/decision rights.

4.3 All declarations of interest will be recorded in the minutes, together with any ensuing action.

5.0 CHAIRPERSONS' REPORT

5.1 The Co-Chairs will report on the activities of the Griffith University Council of Elders.

6.0 DEPUTY VICE CHANCELLOR (ENGAGEMENT) REPORT

6.1 The Deputy Vice Chancellor (Engagement) will report on recent items of interest to the Advisory Committee including:

- An update on the Reconciliation Action Plan 2016-2018 Working Party – **Handout available**
- Commonwealth Games engagement
- First Peoples building signage – **Handout available**
- Nathan campus rock engraving preservation and video – **live link to video available (6 mins)**

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

SECTION I: MATTERS FOR DISCUSSION AND DEBATE

7.0 MEMORIAL DESIGN

- 7.1 Mr Harry Van Issum will report on the staff and/or students identified to assist with the website update.

For discussion

8.0 REVIEW OF ATSIAC

- 8.1 Responses to the Self Review.
- 8.2 Draft Constitution for approval. A copy of the Draft Constitution is included with these meeting papers.

For discussion

9.0 MEMBERSHIP

- 9.1 Renomination of non-Council members

Mr Bryon Albury has replaced Mr Cameron Summers-Borchard as the President of the Griffith Indigenous Student Association (GISA). This will require an election by the student of the Northern Campuses for a new student representative of the GISA as Mr Albury is the current student representative.

Nomination of other non-Council members.

Brian Blow's season of employment at Griffith has come to an end

- **Vacancy for a representative from the First Peoples Employment area/committee**
- **Vote of thanks**

For discussion

10.0 INDIGENOUS COMMUNITY ENGAGEMENT POLICY AND PARTNERSHIPS

- 10.1 The Professor, Indigenous Community Engagement Policy and Partnerships (ICEPP) will report on current issues of relevance to the Advisory Committee.

For discussion

11.0 INDIGENOUS RESEARCH UNIT (IRU)

11.1 The Academic Director of Indigenous Education and Research will highlight the major activities of the IRU in a verbal report.

For discussion

12.0 GUMURRII STUDENT SUPPORT UNIT

12.1 The Director will report on current issues of relevance to the Advisory Committee.

For discussion

13.0 FIRST PEOPLE'S EMPLOYMENT

13.1 **Mr Brian Blow** will report of current issues of relevance to the Advisory Committee including:

- Update on the first Yarning circle meeting
- The First Peoples Employment Brand launch to the Griffith University community
- Implementation of the RAP (2016 - 2018)
- RAP Opportunity 1 – Development of First Peoples Talent Pool
- RAP Opportunity 2 – Development of First Peoples Graduate Program

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

ACTIONS

Agenda item	Action	Responsibility	Status
4.2	Recommend the renomination of current Council nominated positions and appointment of Prof Boni Robertson as Chair	Deputy Vice Chancellor (Engagement)	Complete
5.2	Forward information to Sky Lavelle to update the website	Secretary	Complete

Agenda item	Action	Responsibility	Status
	to refer to 'language groups'		
5.3	Sky Lavelle to remove the reference to Chapman for Aunty Anne Leisha from the website	Secretary	Complete
5.5	Liaise with Mr Harry van Issum and forward a congratulatory card to the student winning Young Queensland Teacher of the Year	Secretary	Complete
8.2	Liaise with Mr Harry van Issum to seek out potential students or staff to assist with website update	Secretary	In progress – Secretary to liaise further with Mr Shane Barnes and Mr Harry van Issum.
9.2	Update titles on the Constitution as part of the Constitution review	Secretary	Ongoing – to be completed when the Constitution draft is accepted by members.
10.1	All members to send completed Self Review Questionnaire and comments on the draft Constitution to the Secretary by end of 2016	Secretary	Complete

14.0 2017 COMMITTEE MEETING DATES

Members are asked to note the proposed schedule of meetings for 2017. Meetings are held on **Thursdays from 12.30pm – 2.30pm** or as otherwise listed below.

Meeting Date 2017	Campus	Venue Allocated
9 March (2:00pm – 4:00pm)	Nathan	N54_2.01
4 May (10:00am – 12:00pm)	Nathan	N54_2.01
24 August	Nathan	N54_2.01
23 November	Nathan	N54_2.01

For noting

