A meeting of the Programs Committee was held on **Thursday 1 November 2018** at 9:30am via videoconference in the Room 2.06, Bray Centre (N54), Nathan campus; Room 2.27, Information Services (L03) Logan campus and Room 4.09, Clinical Sciences 2 (G16), Gold Coast campus.

---

### Program Committee Minutes 5/2018

2 August 2018

---

**Present:**

- Professor Wendy Loughlin (Chair)
- Professor Nick Buys
- Professor Robert Ellis
- Ms Kathy Grgic
- Professor Ross Guest
- Dr Rene Hexel
- Associate Professor Christopher Klopper
- Dr Anita Love
- Mr Craig Milne
- Professor Fran Sheldon
- Dr Jude Williams

**Apologies:**

- Associate Professor Jane Evans
- Ms Barbara-Anne Long
- Ms Maureen Sullivan
- Dr Lynda Davies
- Mr David Noonan
- Ms Karen van Haeringen
- Dr Kirsten MacDonald

**Present by Invitation (item 21):**

- Professor Andrea Bialocerkowski
- Dr Lynda Davies
- Mr Jamie Leonard
- Prof Sharon Mickan
- Prof Michael Powell
- Prof Michael Sankey

---

**Rights of Audience and Debate:**

- Professor Nick Barter
- Associate Professor Michelle Whitford
- Ms Rowena Bower

---

**University Committees SharePoint Web Address**


Use the ‘My Committees’ link to locate the Programs Committee site and the left-hand navigation bar to locate current Agendas and Minutes.

---

### 1.0 CONFIRMATION OF MINUTES

The minutes of the 7/2018 (4 October) meeting were taken as read and, with the following amendment, were confirmed:

4.0 GBS NEW PROGRAM PROPOSAL 2018/1442.14

1605 BACHELOR OF BUSINESS/BACHELOR OF DATA SCIENCE

and

5.0 GBS NEW PROGRAM PROPOSAL 2018/1050.6

1606 BACHELOR OF COMMERCE/BACHELOR OF DATA SCIENCE

The Griffith Business School have advised the introduction of the programs will be from trimester 2, 2019.

---

### 2.0 DECLARATION OF INTERESTS

No members identified any conflict of interest, as outlined in the University policy, *Conflict of Interest and Personal Relationships in the Workplace*, which exists in respect of any of the items on the Agenda.
SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

NIL

SECTION B: ACTION UNDER DELEGATED AUTHORITY

3.0 ESC NEW PROGRAM PROPOSAL 2018/1633.3
5731 MASTER OF CATCHMENT SCIENCE
3360 GRADUATE CERTIFICATE IN CATCHMENT HYDROLOGY
3361 GRADUATE CERTIFICATE IN CATCHMENT PROCESSES

3.1 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), considered the new program proposal for the Master of Catchment Science (5731), Graduate Certificate in Catchment Hydrology (3360) and Graduate Certificate in Catchment Processes (3361) as described in 2018/1633.3, for implementation in Trimester 1, 2020.

3.2 The Master of Catchment Science is a 160 credit point program that will be offered both full time and part time on the Nathan campus. Two Graduate Certificate programs will offered as nested programs within the suite and will only be offered part time.

3.3 To eligible for admission to the Master of Catchment Science, applicants must hold:
   - a related Bachelor degree (or higher) from a recognised University (or another tertiary institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale) and a minimum one year of professional experience; OR
   - a Griffith Graduate Certificate in Catchment Hydrology. These students will be eligible for 40 credit points of advanced standing; OR
   - a Griffith Graduate Certificate in Catchment Processes. These students will be eligible for 40 credit points of advanced standing.

3.4 To eligible for admission to the Graduate Certificate in Catchment Hydrology, applicants must hold:
   - a Bachelor degree (or higher) from a recognised University (or another tertiary institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale); OR
   - a minimum of two years equivalent full-time professional work experience in a relevant field.

3.5 To eligible for admission to the Graduate Certificate in Catchment Processes, applicants must hold:
   - a Bachelor degree (or higher) from a recognised University (or another tertiary institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale); OR
   - a minimum of two years equivalent full-time professional work experience in a relevant field.

3.6 The University’s Standard English language requirements for admission to postgraduate programs will apply for these programs.

3.7 To be eligible for the award of Master of Catchment Science (MChSc) students must acquire 160 credit points for prescribed courses.

3.8 All students will complete 20 credit points of research methods and project courses to meet the requirements of an AQF level 9 program.

3.9 To be eligible for the award of Graduate Certificate in Catchment Hydrology (GCertChHydro) students must acquire 40 credit points for prescribed courses.
3.10 To be eligible for the award of *Graduate Certificate in Catchment Processes* (GCertChProc) students must acquire 40 credit points for prescribed courses.

3.11 Students will also be able to exit from the Master of Catchment Science with a *Graduate Diploma of Science* after successfully completing 80 credit points.

3.12 The *Schedule of Abbreviations for University Awards* includes the proposed abbreviations (2018/9007031).

3.13 Programs Committee members noted that all teaching staff, including the Program Director, are adjunct staff of Griffith University. It was also noted that the Program Learning Outcomes would need to be formatted to be included on the Degree and Career Finder website.

3.14 Members discussed the delivery mode of the program and agreed that as students were required to attend on campus workshops, the campus would be ‘other’ rather than ‘online’.

**Resolution**

3.15 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), resolved to approve the new program proposal for the Master of Catchment Science (5731), Graduate Certificate in Catchment Hydrology (3360) and Graduate Certificate in Catchment Processes (3361) as described in 2018/1633.3, for implementation in Trimester 1, 2020.

3.16 Programs Committee resolved to approve changes to the *Schedule of Abbreviations for University Awards* (2018/9007031).

4.0 **ESC NEW PROGRAM PROPOSAL 2018/1632.1**

3356 GRADUATE CERTIFICATE IN WATER LEADERSHIP

4.1 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), considered the new program proposal for the Graduate Certificate in Water Leadership (3356) as described in 2018/1632.1, for implementation in Trimester 1, 2020.

4.2 The Graduate Certificate in Water Leadership will be offered in conjunction with the International Water Centre and delivered part time over two trimesters. Due to the structured nature of the program, there will be an intake in Trimester 1 only. Students who have previously completed the International Water Centre Water Leadership Program would be given advanced standing in the program.

4.3 To eligible for admission to the Graduate Certificate in Water Leadership, applicants must hold:

4.3.1 a related Bachelor degree or
4.3.2 two years professional work experience in a relevant field

4.4 The University’s Standard English language requirements for admission to postgraduate programs will apply for this program.

4.5 To be eligible for the award of *Graduate Certificate in Water Leadership* (GCertWLead) students must acquire 40 credit points for prescribed courses.

4.6 Programs Committee members noted that all teaching staff, including the Program Director, are adjunct staff of Griffith University.

4.7 Members discussed the delivery mode of the program and agreed that as students were required to attend on campus workshops, the campus would be ‘other’ rather than ‘online’.
Resolution

4.8 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), resolved to approve the new program proposal for the Graduate Certificate in Water Leadership (3356) as described in 2018/1632.1, for implementation in Trimester 1, 2020.

5.0 HTH MAJOR CHANGE PROGRAM PROPOSAL 2018/1666.12
9359 GRIFFITH UNIVERSITY PREPARATION PROGRAM

5.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (25 October 2018), considered the proposal for changes to the Griffith University Preparation Program (9359) as described in 2018/1666.12, for implementation in Trimester 1, 2019.

5.2 The current Griffith University Preparation Program (9355) is offered on the Logan Campus as an 80 credit point program. A review of this program and other tertiary preparation programs in the market has led to a revised program structure of 40 credit points which will be offered full time or part time. It is also proposed to expand the program to be offered at Nathan and the Gold Coast and online. Application to the program will be through QTAC.

5.3 The existing 20CP course 9001HLS Introduction to Communication and Literacy has been assessed by the School of Education and Professional Studies as meeting the learning outcomes of four semesters of English at the level of Sound Achievement (4SA). To ensure students meet the 4SA English language requirement to enter University, this course will be offered in trimester 1 and 2 and form the core of the program. Students will then select 20 credit points from the remaining three existing courses.

5.4 Programs Committee members noted the following:
- cohort experience very valuable given the student base and that there were tools available to develop this for the online offering. It was suggested that the Program Director could liaise with the Academic Director, Online to discuss this issue.
- students will be given guidance in their elective choice to support them progressing to their chosen Bachelor program;
- the University would use funds from the Higher Education Participation Program to subsidise the student contribution amounts;
- the courses offered in the program would be reviewed in light of changes to the school curriculum from 2019.

5.5 Programs Committee members supported the changes to the program, and requested the progress of the cohort be monitored to review the success of the program in the future.

Resolution

5.6 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (25 October 2018), resolved to approve the new program proposal for the Griffith University Preparation Program as described in 2018/1666.12, for implementation in Trimester 1, 2019.

6.0 EDN MAJOR CHANGE PROGRAM PROPOSAL 2018/1600.1
5700 MASTER OF SECONDARY TEACHING

6.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (28 September 2018), considered the proposal for changes to the Master of Secondary Teaching (5700) as described in 2018/1600.1, for implementation in Trimester 1, 2018.
6.2 At the 4/2018 meeting of Programs Committee, members approved the introduction of the Graduate Diploma of Learning and Teaching as an exit award from the Master of Secondary Teaching and Master of Primary Teaching.

6.3 This proposal adds the Graduate Certificate in Learning and Teaching (3286) as a further exit award from the Master of Secondary Teaching. The Graduate Certificate in Learning and Teaching is currently offered as an exit award from the Master of Primary Teaching.

6.4 Students who commenced study in 2018 will be eligible to exit with the Graduate Certificate in Learning and Teaching (3286).

Resolution

6.5 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (28 September 2018), resolved to approve the major change proposal for the Master of Secondary Teaching (5700) as described in 2018/1600.1, for implementation for the cohort of students who commenced study in Trimester 1, 2018.

7.0 QCM MAJOR CHANGE PROGRAM PROPOSAL 2018/1532.1

7.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (9 October 2018), considered the proposal for changes to the Bachelor of Music (Honours) (2051) as described in 2018/1532.1, for implementation in Trimester 1, 2019.

7.2 The Bachelor of Music (Honours) is an end-on honours program available to students who have completed the Bachelor of Music. Changes to the music literature courses available in the Bachelor of Music mean that amendments are now required to the admission criteria for the Bachelor of Music (Honours).

7.3 The requirements that students obtain a minimum GPA of 6.0 across two music literature courses will be expanded to include courses from any year of the program. The requirement for students to have completed the Bachelor of Music with a GPA of 5.6 will be retained.

Resolution

7.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (9 October 2018), resolved to approve the major change proposal for the Bachelor of Music (Honours) (2051) as described in 2018/1532.1, for implementation in Trimester 1, 2019.

8.0 LHS MAJOR CHANGE PROGRAM PROPOSAL 2018/1621.3

8.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (11 October 2018), considered the proposal for changes to the Master of Teaching English to Speakers of Other Languages (5727) as described in 2018/1621.3, for implementation in Trimester 1, 2019.

8.2 The proposal amends the structure of the program, and the structures for the advanced standing pathways, to clarify which courses are required to be completed and identifies different listed electives for the different pathways.
8.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (11 October 2018), resolved to approve the major change proposal for the Master of Teaching English to Speakers of Other Languages (5727) as described in 2018/1621.3, for implementation in Trimester 1, 2019.

9.0 PSY MAJOR CHANGE PROGRAM PROPOSAL 2018/1628.5
5070 MASTER OF CLINICAL PSYCHOLOGY

9.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (15 October 2018), considered the proposal for changes to the Master of Clinical Psychology (5070) as described in 2018/1628.5, for implementation in Trimester 1, 2019.

9.2 A review of the clinical psychology training programs, and changes to the Australian Psychology Accreditation Council standards for level 3 and 4 competencies, has resulted in a proposal to restructure the program. The restructure involves reducing the volume of credit points attributed to the dissertation and increasing the volume of the practicum component to better reflect the hours required. Program content has also been revised, replacing existing courses with newly developed courses.

9.3 Current students will be taught out under the existing structure given the differences between the courses involved. Any student who withdraws from the current program or is unable to complete, will be transferred to the new program and may be required to complete additional credit points. This is consistent with section 12 of the Structure and Requirements of Qualifications policy.

9.4 Revised Program Learning Outcomes have been developed for the program.

Resolution

9.5 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (15 October 2018), resolved to approve the major change proposal for the Master of Clinical Psychology (5070) as described in 2018/1628.5, for implementation in Trimester 1, 2019.

10.0 PSY MAJOR CHANGE PROGRAM PROPOSAL 2018/1239.17
5280 MASTER OF ORGANISATIONAL PSYCHOLOGY

10.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (15 October 2018), considered the proposal for changes to the Master of Organisational Psychology (5280) as described in 2018/1239.17, for implementation in Trimester 1, 2019.

10.2 Changes to the Australian Psychology Accreditation Council standards have resulted in a proposal to restructure the Master of Organisational Psychology. The restructure involves reducing the volume of credit points attributed to the dissertation and increasing the volume of the practicum component to better reflect the hours required. The structure of the program has also been revised to better prepare students prior to undertaking placements.

Resolution

10.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (15 October 2018), resolved to approve the major change proposal for the Master of Organisational Psychology (5280) as described in 2018/1239.17, for implementation in Trimester 1, 2019.
11.0 ICT MAJOR CHANGE PROGRAM PROPOSAL 2018/1635.1
5612/5613 MASTER OF INFORMATION TECHNOLOGY

11.1 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), considered the proposal for changes to the Master of Information Technology (5612/5613) as described in 2018/1635.1, for implementation in Trimester 1, 2020.

11.2 The proposal involves the following amendments:
- Removal of 7011CAL Communication for IT Professionals from the core of the program. This course will now only be required for those students with an IELTS sub score of less than 7 in the writing band
- New major in Data Analytics
- Merger of “IT Services and Service Management” and “Software Development” to create “Software Development and Support”
- Introduction of the option of completing the program without undertaking a major

11.3 Programs Committee members supported the increased flexibility this change would bring to the program.

Resolution

11.4 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), resolved to approve the major change proposal for the Master of Information Technology (5612/5613) as described in 2018/1635.1, for implementation in Trimester 1, 2020.

12.0 ICT MAJOR CHANGE PROGRAM PROPOSAL 2018/1630.1
1497 BACHELOR OF APPLIED INFORMATION TECHNOLOGY

12.1 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), considered the proposal for changes to the Bachelor of Applied Information Technology (1497) as described in 2018/1630.1, for implementation in Trimester 1, 2020.

12.2 This proposal aims to restructure the program to increase the focus on employability skills. Majors in “Information of Things (IoT) and Robotics” and “Programming for Visualisation and Entertainment” will be offered.

12.3 Currently enrolled students will be able to complete the program under the structure they commenced.

12.4 Programs Committee members noted the amendments would result in a change to degree requirements. Students would now be required to complete core courses, 60 credit points for a major and 30 credit points of listed electives. Students will also have the option of completing 90 credit points of listed electives to undertake the program without a major.

Resolution

12.5 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), resolved to approve the major change proposal for the Bachelor of Applied Information Technology (1497) as described in 2018/1630.1, for implementation in Trimester 1, 2020.
13.0 ENG MAJOR CHANGE PROGRAM PROPOSAL 2018/1634.2
1546 BACHELOR OF ENGINEERING (HONOURS)

13.1 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), considered the proposal for changes to the Bachelor of Engineering (Honours) (1546) as described in 2018/1634.2, for implementation in Trimester 1, 2020.

13.2 The proposal seeks to remove the Civil and Architectural extended major and replace this with a new minor in Architectural Engineering which can accompany the existing Civil Engineering major.

13.3 Programs Committee members were advised that Engineers Australia recognise each major individually and provisionally accredit majors until a significant number of students had graduated. Changing the model of offering in this way allows students to graduate with a fully accredited major.

13.4 Students who had currently opted to undertake the extended major would be able to transition to the new model with no negative impacts.

Resolution

13.5 Programs Committee, on the recommendation of the Griffith Science Group Board (19 October 2018), resolved to approve the major change proposal for the Bachelor of Engineering (Honours) (1546) as described in 2018/1634.2, for implementation in Trimester 1, 2020.

14.0 GBS MAJOR CHANGE PROGRAM PROPOSAL 2018/1555.9
3267 GRADUATE CERTIFICATE IN LEADERSHIP AND MANAGEMENT

14.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (22 October 2018), considered the proposal for changes to the Graduate Certificate in Leadership and Management (3267) as described in 2018/1555.9, for implementation in Trimester 1, 2019.

14.2 The proposal moves the public offering of the program from the South Bank campus to online. Some optional on campus workshops will be offered. The program is currently only offered part time to domestic students.

14.3 With the move to offering the program online, the Program Director should discuss options for marketing and supporting students with the Academic Director, Online.

Resolution

14.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (22 October 2018), resolved to approve the major change proposal for the Graduate Certificate in Leadership and Management (3267) as described in 2018/1555.9, for implementation in Trimester 1, 2019.

15.0 LHS MAJOR CHANGE PROGRAM PROPOSAL 2018/1568.5
1609 BACHELOR OF CREATIVE INDUSTRIES

15.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (22 October 2018), considered the proposal for changes to the Bachelor of Creative Industries (1609) as described in 2018/1568.5, for implementation in Trimester 1, 2019.
15.2 The Bachelor of Creative Industries was approved at the 4/2018 (5 July) meeting of Programs Committee (initially titled as the Bachelor of Creative Arts). At the time the proposal indicated majors would be offered in: ‘Sound Design’, ‘Drama’, ‘Creative Writing’ and ‘Photo Media’.

After further consultation, a change to the majors to be offered is proposed. ‘Creative Writing’ will be adjusted and offered as ‘Interactive Storytelling’. New majors proposed are: ‘Screen Development and Curation’, ‘Commercial Music’ and ‘Digital Arts’

Resolution

15.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (22 October 2018), resolved to approve the major change proposal for the Bachelor of Creative Industries (1609) as described in 2018/1568.5, for implementation in Trimester 1, 2019.

16.0 GBS MAJOR CHANGE PROGRAM PROPOSAL 2018/1622.6

16.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (23 October 2018), considered the proposal for changes to the Master of Professional Accounting (5683) as described in 2018/1622.6, for implementation in Trimester 1, 2020.

16.2 The proposal extends the program to be offered online. Members noted the current on campus offering would still be available.

Resolution

16.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (23 October 2018), resolved to approve the major change proposal for the Master of Professional Accounting (5683) as described in 2018/1622.6, for implementation in Trimester 1, 2020.

17.0 LAW MAJOR CHANGE PROGRAM PROPOSAL 2018/1665.4

17.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (24 October 2018), considered the proposal for changes to the Master of International Law (5694/5729) as described in 2018/1665.4, for implementation in Trimester 1, 2019.

17.2 The proposal amends the admission requirements to allow students from any non-law degree to complete the program. A further amendment is proposed to reduce the IELTS required to enter the program to 6.5.

Resolution

17.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (24 October 2018), resolved to approve the major change proposal for the Master of International Law (5694/5729) as described in 2018/1665.4, for implementation in Trimester 1, 2019.
18.0 LAW MAJOR CHANGE PROGRAM PROPOSAL 2018/1654.6  
5710 MASTER OF AUSTRALIAN MIGRATION LAW AND PRACTICE

18.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (24 October 2018), considered the proposal for changes to the Master of Australian Migration Law and Practice (5710) as described in 2018/1654.6, for implementation in Trimester 1, 2019.

18.2 The proposal amends the admission requirements to allow students from any non-law degree to complete the program. A trimester 2 admission point has also been added.

Resolution

18.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Arts, Education and Law (24 October 2018), resolved to approve the major change proposal for the Master of Australian Migration Law and Practice (5710) as described in 2018/1654.6, for implementation in Trimester 1, 2019.

19.0 LFC MAJOR CHANGE PROPOSAL 2018/1611.3  
3353 GRADUATE CERTIFICATE IN UNIVERSITY LEARNING AND TEACHING

19.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law (8 October 2018), has approved the proposal for major changes to the Graduate Certificate in University Learning and Teaching (3353), as described in 2018/1611.3, for implementation from Trimester 1, 2019.

19.2 The proposal amends the admission requirements of the program to limit entry only to Griffith University staff members.

Resolution

19.3 Programs Committee ratified the executive action of the Chair to approve the proposal for major changes to the Graduate Certificate in University Learning and Teaching (3353), as described in 2018/1611.3, for implementation from Trimester 1, 2019.

20.0 MED NEW PROGRAM PROPOSAL 2018/1661.1  
3359 GRADUATE CERTIFICATE IN HEALTH ECONOMICS

20.1 The Chair of Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Health (23 October 2018), has approved the new program proposal for the Graduate Certificate in Health Economics (3359) as described in 2018/1661.1, for implementation in Trimester 1, 2019.

20.2 The Graduate Certificate in Health Economics has been developed to respond to a Department of Foreign Affairs and Trade tender and will initially be offered to a cohort of students from Papua New Guinea. Courses offered in the program will be modified from existing offerings to meet the requirements of the tender, and the program will be offered full time on the Gold Coast campus.

20.3 To eligible for admission to the Graduate Certificate in Health Economics, applicants must:
- hold a Bachelor degree or equivalent and work experience in health and/or planning; and
- be currently employed with a partner organisation.

20.4 The University’s Standard English language requirements for admission to postgraduate programs will apply for this program.
20.5 To be eligible for the award of Graduate Certificate in Health Economics (GCertHEc) students must acquire 40 credit points for prescribed courses.

Resolution

20.6 Programs Committee ratified the executive action of the Chair to approve the new program proposal for the Graduate Certificate in Health Economics as described in 2018/1661.1, for implementation in Trimester 1, 2019.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(to persons/committees other than the parent committee/s)

Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

21.0 GRIFFITH UNIVERSITY DIGITAL STRATEGY – MICRO-CREDENTIALS

21.1 A confidential minute item is attached.

22.0 PROGRAM REVIEWS

22.1 At the 6/2018 meeting of Programs Committee members discussed the process of program reviews that existed following changes to the Program Approval and Review policy (2016/7006121) that had been introduced in 2015. It was agreed that a Working Party should be established to consider the indicators that would determine the type of program review required, the minimum standards for program reviews and the resources required to support the different types of reviews.

22.2 Members reviewed the minutes of the Working Party meeting held on Tuesday 9 October 2018 at which it was agreed to recommend to Programs Committee that:

- the Program Approval and Review policy (2016/7006121) and Framework for Program Review (2017/8005116) should be updated to align with current terminology and specify how often an ‘in depth’ program review should occur;
- the ‘in depth’ program reviews to be undertaken should be reported in the Program Profile Planning process, this should be reaffirmed;
- the Dean (Learning and Teaching) Science Group report to Programs Committee on the outcomes of the Program Director/Program Support Officer development day;
- a standing item should be included on the Programs Committee agenda to discuss the learnings and best practice gained from recent ‘in-depth’ reviews;
- Learning Futures should investigate the development of a digital solution to support the review process and act as a repository for review material.

22.3 Programs Committee noted the presentation of the Dean (Learning and Teaching) Griffith Sciences following a recent Program Director/Program Support Officer development day. The aim of the day was to develop a strong professional relationship between the Program Support Officers and the Program Directors. Teams reviewed data and developed action plans to address issues regarding program engagement and retention. Specific actions were identified that could be undertaken within 30, 60 and 90 days.

23.0 UNDERGRADUATE PROGRAM ADMISSION REQUIREMENTS

23.1 Programs Committee members were advised that increasing numbers of students were leaving senior secondary school without obtaining an Overall Position (OP), and while from 2020 students would be able to include a VET subject in their Australian Tertiary Admissions Rank (ATAR) calculation, it was not anticipated that this pattern of behaviour would change.
23.2 Currently QTAC manage schedules that map VET qualifications to ranks. Students who are ineligible to receive an OP and have completed a VET qualification are able to be assessed against these schedules to gain entry to higher education qualifications. QTAC have advised, they will not be creating a schedule to map VET qualifications to ATARs. This means in practice that students who do not qualify for an ATAR will not receive an admission rank from QTAC.

23.3 Griffith University has an established history of supporting students who have entered university study through alternative pathways. The lack of a rank equivalence process through QTAC presents an opportunity for Griffith University to build on this through more overt marketing of the ability to be admitted to programs on the basis of VET study. The micro-credential strategy may support this approach through the assessment of qualifications and the attainment of skills “stacking” with a VET qualification to provide entry to study (see item 21 of these minutes).

23.4 Members supported the approach of admitting students who have met the English Language prerequisite, and any other subject prerequisites, following completion of a Certificate III, Certificate IV or Diploma. Programs will be mapped to the lowest qualification required to be granted an offer based on previous intakes. The information will be displayed on the Programs and Courses website and offers managed by QTAC.

24.0 NRS MAJOR CHANGE PROGRAM PROPOSAL 2018/1385.6
1161/1162/1165 BACHELOR OF NURSING

24.1 At the 6/2018 Programs Committee, members approved the requirement for applicants for the Bachelor of Nursing who were entering the Advanced Standing pathway with a Diploma of Nursing to undertake a CASPer situational judgement test. The CASPer test would differentiate applicants to assist manage the allocation of offers.

24.2 Members noted that due to a range of issues, the CASPer test has not been implemented however Griffith University have worked with QTAC to develop a similar test to be administered to applicants. This requirement will be clearly conveyed on the Degree Finder website.

25.0 LAW MAJOR CHANGE PROGRAM PROPOSAL 2018/1502.7
5729 MASTER OF INTERNATIONAL LAW

25.1 At the 6/2018 Programs Committee, members considered a proposal for changes to the Master of International Law (5729) as described in 2018/1502.7, for implementation in Trimester 1, 2019. The proposal was to amend the duration of the on campus offering from 120 to 160 credit points however it was not supported by the Committee. The Group have now advised that they will continue to offer the Master of International Law as a 120 credit point program on campus as per the original approval.

26.0 ITEMS IN PROGRESS

26.1 Programs Committee members noted the following submission remains in progress:
- FutureLearn courses – 7/2018 meeting minute item 20
27.0 **CHAIR’S REPORT**

27.1 The Chair advised members of the Committee of the following items:
- Stuart Elmslie has been confirmed as the CEO of OUA. He has been the acting CEO since early 2018.
- University of Tasmania has joined OUA as a provider and will be initially offering Lead referral degrees. This brings the total to ~12 universities offering OUA delivered or Lead referral degrees on the OUA website.
- OUA is continuing to expand the programs within its portfolio including a Master of Health Care Management and additional offerings of a Bachelor of Arts, Bachelor of Commerce, and Master of Business Administration.
- Griffith University now has 56 programs as lead referral live through OUA.

28.0 **NEXT MEETING**

The Committee noted the next meeting of Programs Committee is scheduled to be held on **Thursday, 6 December 2018.**
## DISTRIBUTION LIST

### Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Wendy Loughlin (Chair)</td>
<td>Deputy Chairperson of Academic Committee</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Robert Ellis</td>
<td>Dean, Learning and Teaching (Arts, Education and Law)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Ross Guest</td>
<td>Dean, Learning and Teaching (Griffith Business School)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean, Learning and Teaching (Griffith Health)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Fran Sheldon</td>
<td>Dean, Learning and Teaching (Griffith Sciences)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Maureen Sullivan</td>
<td>Director, Library and Learning Services</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Jude Williams</td>
<td>Nominee for Dean, Learning Futures</td>
<td>Two years (up to 31 December 2019)</td>
</tr>
<tr>
<td>Associate Professor Christopher Klopper</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Arts, Education and Law)</td>
<td>Two years (up to 31 December 2018)</td>
</tr>
<tr>
<td>Dr Anita Love</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Business)</td>
<td>Two years (up to 31 December 2018)</td>
</tr>
<tr>
<td>Associate Professor Jane Evans</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Griffith Health)</td>
<td>Two years (up to 31 December 2019)</td>
</tr>
<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Griffith Sciences)</td>
<td>Two years (up to 31 December 2019)</td>
</tr>
<tr>
<td>Ms Rowena Bower</td>
<td>Secretary</td>
<td></td>
</tr>
</tbody>
</table>

### Rights of Audience and Debate

<table>
<thead>
<tr>
<th>Name</th>
<th>Position title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Nick Barter</td>
<td>Academic Director, Griffith Online</td>
</tr>
<tr>
<td>Ms Barbara-Anne Long</td>
<td>Director, Griffith International nominee</td>
</tr>
<tr>
<td>Associate Professor Michelle Whitford</td>
<td>Dean (Learning and Student Outcomes)</td>
</tr>
</tbody>
</table>

### Invited participants – Micro-Credentials Working Group (Item 3)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Andrea Bialocerkowski</td>
<td>Senior Project Lead (L &amp; T Initiatives), Griffith Health</td>
</tr>
<tr>
<td>Dr Nicola Bowes</td>
<td>Chief Engagement and Development Officer, QTAC</td>
</tr>
<tr>
<td>Dr Lynda Davies</td>
<td>Learning and Teaching Consultant, Arts, Education and Law</td>
</tr>
<tr>
<td>Mr Jamie Leonard</td>
<td>Deputy Director, Office of Marketing and Communications</td>
</tr>
<tr>
<td>Dr Kirsten MacDonald</td>
<td>Program Director, Master of Financial Planning (GBS)</td>
</tr>
<tr>
<td>Professor Sharon Mickan</td>
<td>Allied Health Professor, Griffith Health</td>
</tr>
<tr>
<td>Mr David Noonan</td>
<td>Business Development Office, School of Education and Prof. Studies</td>
</tr>
<tr>
<td>Professor Michael Powell</td>
<td>Academic Director, Industry Partnerships</td>
</tr>
<tr>
<td>Professor Michael Sankey</td>
<td>Deputy Director (Learning Transformation) Learning Futures</td>
</tr>
<tr>
<td>Ms Karen van Haeringen</td>
<td>Deputy Academic Registrar</td>
</tr>
</tbody>
</table>