9.30-10.00 am Meeting with Chancellor, Mr Henry Smerdon AM to discuss

- Council’s role in University governance
- roles and responsibilities of Council members
- Council’s role in performance evaluation
- the interest, expertise and capacity of Council members to contribute to sub-committees of Council
- mentoring arrangements for new Council members during the first twelve months of office

10.00-10.45 am Meeting with Vice Chancellor, Professor Ian O’Connor to discuss:

- University’s mission and goals
- current strategic directions of the University as outlined in documents such as the Strategic Plan, the Griffith Academic Plan and the Griffith Research and Innovation Plan
- significant strategic issues in the higher education sector, including the University’s response to these issues

10.45-11.30 am Meeting with Vice President (Corporate Services), Mr Colin McAndrew to discuss:

- organisational structure of the University
- legal and fiduciary obligations of Council members
- overview of financial management issues
- summary of major issues recently considered by Council and advice about forthcoming issues.

11.30-12.15 pm Meeting with Head, Corporate Governance, Ms Michele Britton to discuss:

- rules and procedures governing Council meetings
- structure of Council agenda and minutes; electronic delivery of papers
- University committee structure, with a particular focus on the role and functions of Council sub-committees
- professional development opportunities for Council members

12.15-1.15 pm Lunch with the Chancellor and the Deputy Chancellor, Ms Rachel Hunter

1.15 – 3.15 pm Financial Training – Understanding the University Budget and the Annual Financial Statements – Chief Financial Officer, Mr Peter Bryant and Deputy Chief Financial Officer, Mr Howard Ward

From 3.15 pm - iPad set-up / training and photography sessions – members may depart once their iPad has been set-up and their photograph has been taken.
Resources

The following resources are provided to members with the induction program agenda:

- Griffith University Act 1998
- Council Handbook

The University’s key plans and publications are as follows:

- Strategic Plan 2018-2019
- The Griffith Academic Plan 2017-2020
- The Griffith Research and Innovation Plan 2017-2020
- Engagement Plan 2015-2018
- Towards 2020: University Budget 2017-2019
- Internationalisation Strategy 2014-2017
- Equity and Diversity Plan 2014-2017
- Sustainability Plan 2017-2020
- 2016 Annual Report

Members are referred to the following policies located in the policy library:

- Code of Conduct
- Conflict of Interest Policy
- Public Interest Disclosure Policy

The following documents are provided for information:

- Griffith 2020 Strategy together with recent progress reports
- 2016 Annual Report on Strategic Plan 2013-2017
- 2017 Corporate Risk Register
- Griffith University and higher education acronym list
- Other topical strategic papers